



## Administration Policy

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This policy documents how Goldfields School will ensure it meet its obligations under:  
National Administration Guideline 2 to

- i. develop a strategic plan which documents how they are giving effect to the National Education Guidelines through their policies, plans and programmes, including those for curriculum, assessment and staff professional development;
- ii. maintain an on-going programme of self-review in relation to the above policies, plans and programmes, including evaluation of information on student achievement;

National Administration Guideline 6 to comply with all general legislation concerning requirements such as:

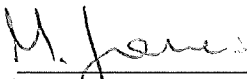
- a. attendance, the length of the school day, and
- b. the length of the school year.

**The Board of Trustees will develop and implement:**

- 5.01 Board of Trustees Procedures**
- 5.02 Planning self-review and reporting**
- 5.03 School Administration and Management**
- 5.04 Delegations to the Principal**
- 5.05 Complaints**
- 5.06 Privacy**
- 5.07 Student Attendance and Truancy**
- 5.08 Board of Trustees Standing Orders**

**This policy was formally adopted by the Goldfields School Board of Trustees in August 2017**

Signed:

  
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Chairperson, Board of Trustees